



# UNIVERSITY PREPARATORY CHARTER SCHOOL FOR YOUNG MEN

MS - 1020 Maple St., Rochester, NY 14611  
HS - 1290 Lake Ave., Rochester, New York 14613

## POLICY

### Parent & Family Engagement

University Preparatory Charter School for Young Men (UPREP) in Rochester, NY recognizes the vital role of parents in their children's education and is committed to fostering meaningful engagement. Our Parent & Engagement Policy aims to create a collaborative environment that supports student success.

#### 1. Communication

- 1.1 The school shall maintain open and transparent communication channels with parents.
- 1.2 A user-friendly online platform shall be provided for parents to access student information, grades, and school announcements.
- 1.3 Monthly/Quarterly newsletters shall be distributed to all parents, highlighting student achievements, upcoming events, and important school information.
- 1.4 Regular email blasts shall be sent to keep parents informed about school events, updates, and important announcements.
- 1.5 All communication shall be provided in an understandable format and, when possible, in the parents' preferred language.

#### 2. Parent-Teacher Conferences

- 2.1 The school shall conduct regular parent-teacher conferences to discuss student progress, strengths, and areas for improvement.
- 2.2 Conferences shall be scheduled at least twice per academic year, with additional meetings arranged as needed.

#### 3. UPREP Parent Advisory Council (PAC)

- 3.1 A Parent Advisory Council shall be established to actively involve parents in school decision-making processes.
- 3.2 The PAC shall meet monthly and provide input on school policies, programs, and initiatives.

#### 4. Volunteer Opportunities

- 4.1 Parents shall be encouraged to participate in classroom activities, event organization, and school committees.
- 4.2 The school shall maintain a database of parent volunteers and their areas of expertise or interest.

#### 5. Parent Education

- 5.1 The school shall offer educational workshops and seminars to equip parents with skills to support their children's learning.
- 5.2 At least one parent education event shall be held each quarter.

#### 6. Parent Handbook

- 6.1 An annual parent handbook shall be provided, detailing school policies, procedures, and expectations.
- 6.2 The handbook shall be updated annually and distributed to all families before the start of each school year.

#### 7. Website and Online Resources

- 7.1 The school shall maintain an up-to-date website with a dedicated parent portal for easy access to important information and resources.
- 7.2 The website (Powerschool) shall include a secure login for parents to access student grades, attendance records, and school announcements.

#### 8. Policy Review

- 8.1 This policy shall be reviewed annually by the school administration and Parent Advisory Council.
- 8.2 Updates to the policy shall be communicated to all parents and staff in a timely manner.

By implementing this comprehensive Parent & Engagement Policy, UPREP Charter School for Young Men aims to create a strong, collaborative community that supports student achievement and overall school success.